

CARROLL COUNTY BOARD MEETING
301 N. MAIN ST., MT. CARROLL, IL
SMALL COURTROOM
NOVEMBER 20, 2025, AT 9:30 A.M.

INVOCATION was given by Chair Julie Bickelhaupt.

CALL TO ORDER – Chair Bickelhaupt called the Board meeting to order at 9:30 a.m.

PLEDGE OF ALLEGIANCE

ROLL CALL-Roll call shows Julie Bickelhaupt, William Iske, Susan Jacobs, Christopher Flikkema, David Soldat, Kevin Barnes, Jason Beyers and Melinda Appel. Ronald Preston was absent.

PUBLIC COMMENTS-Chair Bickelhaupt gave her condolences to Ronald Preston's family on behalf of the County Board and County Officials. Ron passed away on Saturday, November 15th. Ron has been on the Board since 2012 and will be greatly missed.

CONSENT AGENDA- Chair Bickelhaupt presented the consent agenda.

1. Approval of the November 6th Meeting minutes
2. Approval of Bills Paid in Vacation
3. Approval of Committee on Claims

Motion by Beyers, seconded by Soldat to approve the consent agenda as presented. Roll call shows Jacobs, Appel, Flikkema, Soldat, Iske, Barnes, Beyers and Bickelhaupt all voting aye. Motion carried.

TABLED ITEMS- None

DEPARTMENT REPORTS

Animal Control- ACO Lisa Larson was happy to report that only two dogs are at the animal control facility at this time.

Assessor- Chief Assessor Annette Gruhn reported that Patty Hughes passed her Board of Review exam.

She attended the open house at Shimer Square. Shimer Square will be providing more information to help with the assessment process.

She is working with Deputy Assessor Dimmick on how to prepare the tentative abstract.

She gave her condolences to County Board Member Christopher Flikkema on the passing of his grandfather.

Circuit Clerk- Circuit Clerk Patty Hiher reported that the E-Citation Program is up and running.

She still has file cabinets in the basement if anyone is interested or knows of anyone that would like them for scrap.

County Clerk-County Clerk Amy Buss advised no report.

Emergency Management-Emergency Management Director Jim Klinefelter was not present.

GIS-GIS Director Jerney Hughes advised no report.

Highway-County Engineer Sara Renkes advised no report.

Health Department- Dawn Holland advised no report.

Probation-Probation Manager Officer Steve Brown advised no report.

Sheriff-Sheriff Ryan Kloepping reported that the Chairlift project prep work is complete, and installation will start on Monday, November 24th.

State's Attorney-State's Attorney Aaron Kaney advised no report.

Transit- PCOM Mary Maszk was present and a monthly report was submitted in board packet.

Treasurer- Treasurer Lydia Hutchcraft was absent.

Zoning/Zoning Board of Appeals-Zoning Officer Jaicee Buckner advised no report.

County Administrator- County Administrator Jachnicki advised no report.

AFFILIATE REPORTS

Blackhawk Hills Regional Council-No Report.

Business Employment Skills Team/Workforce-No Report.

Community Mental Health-A monthly report was submitted.

Emergency Telephone System-No Report.

Health Board-No Report.

Hotel/Motel Board-No Report.

Jo Daviess/Carroll Co. Joint Action Solid Waste Agency- No Report.

LRA-No Report.

NWILED-No Report.

Senior Services Board-No Report.

Tri-County Opportunities Council-No Report.

United County Council of Illinois-No Report.

Veterans Assistance Commission-No Report.

Whiteside/Carroll & Jo/Carroll Enterprise Zones-No Report.

COMMITTEE REPORTS

Ad Hoc Inmate Housing Committee- County Board Member Iske advised no report.

Ad Hoc Transit Garage Committee-County Board Member Flikkema reported the committee met on November 19th. They worked on finalizing design requests to present to the architect. They are waiting to hear back from the Illinois Department of Transportation regarding questions from the questions.

Ad Hoc Planning and Development Committee- Chair Bickelhaupt reported the committee will meet on December 12th at 1 p.m. at the Highway Department. The committee was hoping for more responses from the survey that was sent out recently. The committee will be reaching out to certain individuals to ask to complete the survey.

Ad Hoc Highway Committee- County Board Member Appel advised no report.

BUSINESS

1. Chair Bickelhaupt presented for Approval of Raffle License for Lake Carroll Recreation Club. Motion by Soldat, seconded by Iske to approve. Motion carried.
2. Chair Bickelhaupt presented for Approval of Carroll County Trustee Resolutions. Motion by Beyers, seconded by Flikkema to approve. Motion carried.
3. Budget Reconciliation
 - County Administrator Jachnicki presented Discussion and possible change action for the Budget. He wanted to call to attention to the Board that in the Budget \$182,500 was budgeted under Liability Insurance. The quote from CIRMA was \$178,610. He would like to keep the original amount budgeted because the County is applying for a Cyber Crime policy which will be around \$3,500. It was the consensus of the Board to leave at original amount proposed. Motion by Beyers, seconded by Soldat to approve the Budget as presented. Roll call shows Bickelhaupt, Iske, Jacobs, Soldat, Beyers, Appel, Barnes and Flikkema all voting aye. Motion carried.
 - Chair Bickelhaupt presented for Approval of the Combined Budget and Appropriations Ordinance for the fiscal year commencing December 1, 2025, through November 30, 2026. Motion by Iske, second by Flikkema to approve the Combined Budget and Appropriations Ordinance for 2025-2026 Fiscal Year. Roll call shows Flikkema, Soldat, Appel, Beyers, Bickelhaupt, Iske, Jacobs and Barnes all voting aye. Motion carried.
 - Chair Bickelhaupt presented for Approval of the Tax Levy Resolution for corporate purposes for the fiscal year commencing December 1, 2025, through November 30, 2026. County Administrator Jachnicki explained the levy and that the County is under the 105% cap increase at 104.99%. Motion by Iske, seconded by Flikkema to approve the 2025-2026 Tax Levy Resolution. Roll call shows Bickelhaupt, Appel, Iske, Jacobs, Flikkema, Beyers, Barnes, and Soldat all voting aye. Motion carried.

CHAIR REPORT- Chair Bickelhaupt thanked County Administrator Jachnicki, Treasurer Hutchcraft, County Board Members and County Officials for the transparency and hard work during this budget process.

EXECUTIVE SESSION-Chair Bickelhaupt asked for a motion to go into executive session for the purpose of Collective Bargaining under Section 2 (c) (2) at 9:56 a.m. Motion by Flikkema, seconded by Beyers to approve. Roll call shows Iske, Beyers, Soldat, Flikkema, Bickelhaupt, Appel, Jacobs and Barnes all voting aye. Motion carried.

Back into Regular Session at 11:41 a.m. No action taken.

APPOINTMENTS-

1. Chair Bickelhaupt presented Approval of Rob Davies to the Jo Carroll Foreign Trade Zone, replacing Andy Mills for a term ending 2026. Motion by Jacobs, second by Beyers to approve. Motion carried.

Motion by Iske, seconded by Jacobs to adjourn at 11:42 a.m. Motion carried.

The next board meeting will be on December 4, 2025, at 4:00 p.m. in the small courtroom.

Minutes submitted by Amy R. Buss, County Clerk and Recorder